



HIGHWAY DEPARTMENT

102 S Towanda Barnes Rd
Bloomington, IL 61705
Office: (309) 663-9445
FAX: (309) 662-8038

AUTHORIZATION TO BID FORM

Addenda will be published to our Bid Letting Page in the same manner as the Plans and Specifications. It is the sole responsibility of the Plan Holders to periodically check the website for Plan Addenda.

ALL BIDDERS PLANNING TO PLACE A BID MUST FILL OUT THIS FORM LISTING ALL DESIRED PACKETS TO BE AUTHORIZED TO BID.

- This form must be completed, signed, and either faxed to (309) 662-8038 or (309) 862-8451, or emailed to teresa.kamischke@mcleancountyil.gov before 12:00pm (noon) on the day prior to the Letting.
- Failure to submit this completed form will result in the bid not being accepted.
- Contractors may verify we have received their Authorization to Bid from by checking the **Plan Holders List** found under the corresponding Letting Date.
- If an email address is provided, a Notice of Addenda will be sent when updates are available.
- Bid results are typically posted by noon on the day of the Letting and are preliminary until approved by the County Board on the third (3rd) Tuesday of the month.

Company Name	
Contact Person	
Address	
Phone	
Fax	
Email	
Bid Letting Date	
Certificate of Eligibility (Contract Projects Only)	

Project Proposal Packets

Section Number	Description	Section Number	Description

Equipment Proposal Packets

Description	Description